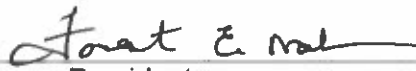


**AIKEN TECHNICAL COLLEGE  
PROCEDURE**

Procedure Title:	COMMISSION MEMBER PARTICIPATION	Procedure Number:	1-1-104.1
Institutional Authority:	President		
Associated SBTCE Policy/Procedure:			
Governing ATC Policy:	1-1-104		

Approved:

  
President

Date

Adopted: 06/18/2018

Date

Revised: 10/11/2021

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

The President shall release the annual Aiken County Commission for Technical and Comprehensive Education member's self-evaluation at the end of each fiscal year. The self-evaluation will provide the Commission members the opportunity to review and evaluate their responsibilities and set their expectations for the upcoming fiscal year. The self-evaluation process shall be as follows: The Commission members will participate in a self-evaluation by completing an online survey document within 30 days of receipt.

1. The Commission members will be sent an email link, from the President's Office, to the survey at the end of the fiscal year.
2. At the end of the 30 days, the survey results will be compiled.
3. The Commission members will review and discuss the results and share expectation(s) with the President.