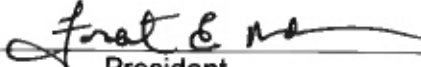


**AIKEN TECHNICAL COLLEGE
PROCEDURE**

| | | | |
|------------------------------------|--------------------------------|-------------------|-----------|
| Procedure Title: | ACADEMIC FRESH START | Procedure Number: | 4-4-116.1 |
| Institutional Authority: | Chief Student Services Officer | | |
| Associated SBTCE Policy/Procedure: | | | |
| Governing ATC Policy: | 4-4-116 | | |

Approved: 
President


Chief Student Services Officer

Date Adopted: 08/13/2012
Date Revised: 06/04/2019

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

Overview

An Academic Fresh Start is available on a one-time basis for students re-enrolling at Aiken Technical College after a period of five (5) years. Students granted an Academic Fresh Start will have their GPA reset to zero; however, their previous courses will remain part of their transcript. Academic Fresh Start does not in any way alter financial aid policy, procedure, or awards. Students cannot have their financial aid adjusted (based on changes to GPA) as a result of the Academic Fresh Start policy.

Eligibility Requirements and Limitations

- Academic Fresh Start is available only to a student upon re-enrollment at ATC after an absence of five (5) years from the end of the term in which the student was last in attendance to the term in which the student re-enrolls.
- Academic Fresh Start is available only one (1) time, and is not available to a student who has previously been awarded a certificate, diploma or degree from ATC.
- Academic Fresh Start is available only to students who previously attended Aiken Technical College and have completed less than thirty (30) credits.

- Academic Fresh Start will only be granted to students who successfully complete their first semester of re-enrollment with a GPA of 2.0 or higher.
- A student must apply for Academic Fresh Start by the end of their second semester of re-enrollment.
- The student must meet all requirements for admission to the College and be enrolled in a program of study.
- Academic Fresh Start applies only to coursework taken prior to the term of re-enrollment.

Academic Work

If an Academic Fresh Start petition is approved, all previous academic work at ATC prior to the term of re-enrollment will be disregarded with respect to graduation requirements and GPA at ATC. The prior academic record will remain a part of the student's transcript, but will not be carried forward as part of a new program to which the student is admitted. The transcript will indicate "Academic Fresh Start." Subsequent college study will be entered under the current catalog with no credits attempted, no credits earned and no grade points earned.

Application Process

- A student who wishes to petition for Academic Fresh Start must schedule a meeting during their first term of re-enrollment with the Registrar, who will determine whether or not the student is eligible.
- If a student does not meet one or more conditions of eligibility, the petition will be denied. A student may appeal within ten (10) days to the Chief Student Services Officer, whose decision is final.
- If a student is granted Academic Fresh Start, the Registrar will make the necessary adjustments to the transcript and provide notification to the student.
- The Registrar will notify a student's advisor and Dean of the granting of an Academic Fresh Start.