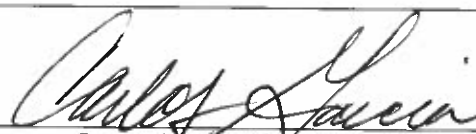


**AIKEN TECHNICAL COLLEGE
POLICY**

Policy Title:	NON-CREDIT ADMISSIONS	Policy Number:	5-5-107
Institutional Authority:	Chief Academic Officer		
Associated SBTCE Policy:			
Associated ATC Procedure:			

Approved:


President


Commission Chairperson

Date

Adopted: 10/20/2008

Date

Revised: 01/13/2020

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Aiken Technical College to support open-door admissions for non-credit courses. The admissions procedures is as follows:

Students may register for a non-credit course if they are 18 years or older. Registrants under 18 years of age may be admitted in accordance with Policy 4-4-104.

Specific non-credit programs may have additional requirements such as high school diploma or GED and criminal background checks. Program requirements are provided in the non-credit course schedule and related promotional materials.