

**AIKEN TECHNICAL COLLEGE
POLICY**

Policy Title:	BUILDING NAMES	Policy Number:	10-1-104
Institutional Authority:	President		
Associated SBTCE Policy:			
Associated ATC Procedure:	10-1-104.1		

Approved:


President


Commission Chairperson

Date

Adopted: 07/01/2004

Date

Revised: 06/14/2021

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Aiken Technical College to name buildings for the particular administrative or educational function served or for significant donors, whether individual persons or corporations, who have demonstrated a commitment to higher education and Aiken Technical College specifically.

The recommendation to name a building shall be presented to the Aiken County Commission for Technical and Comprehensive Education for consideration and approval prior to any real or implied commitment for a naming opportunity. Naming opportunity gifts for new academic or administrative buildings shall be a minimum of \$1,500,000 or 20% of the total project costs. Exceptions to the gift value may be made only by the Aiken County Commission for Technical and Comprehensive Education. Existing buildings, less than ten years old at the time of this update, may be evaluated by the Aiken County Commission for Technical College with input from the administration on a case-by-case basis to determine the naming gift amount.

Naming opportunity gifts for green spaces, and interior spaces such as classrooms, labs, meeting rooms or lobbies shall be administered by the President and Executive Staff on a case-by-case basis under the policies and procedures of Aiken Technical College. Honorary naming

opportunities will be presented by the President to the Aiken County Commission for Technical and Comprehensive Education for review and approval.

Removal, Revocation or Renaming: Items shall bear only the names of individuals or entities that exemplify attributes of integrity, character, and leadership consistent with the values of Aiken Technical College. If, in the sole determination of College leadership, those attributes are not maintained, the College reserves the right to immediately remove the name from the space at any time with approval from the Aiken County Commission for Technical and Comprehensive Education. The College reserves the right to revoke and terminate its obligations regarding a naming with no financial responsibility for returning any received contributions to the donor.