



AIKEN
TECHNICAL COLLEGE

**AIKEN COUNTY COMMISSION FOR TECHNICAL
AND COMPREHENSIVE EDUCATION
MEETING**

February 13, 2023 at 5:15 p.m.

**President's Conference Room 102
Ashley Little Administration Building
Aiken Technical College**

MEETING MINUTES

CALL TO ORDER

**NOTIFICATION OF COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF
INFORMATION ACT**

ROLL CALL

Present:

Mr. Joe Lewis
Mr. Bill Windley
Ms. Keyatta Priester
Mr. Charlie Hartz
Dr. Bridget Denzik
Mr. Alvin Padgett
Ms. Jennifer Curtis

Not Present:

Mr. Stuart MacVean
Mr. Mike Uhle
Mr. King Laurence
Ms. Teresa Haas

Also Present:

Dr. Forest Mahan
Mr. Andy Jordan
Ms. Sylvia Byrd
Ms. Mechelle English
Mr. Chad Crumbaker, J.D.

INTRODUCTION - Mr. Joe Lewis introduced new Commissioner, Ms. Jennifer Curtis. Ms. Curtis was appointed to the Commission on January 10, 2023 for a four-year term that began January 31, 2023.

APPROVAL OF MINUTES - January 9, 2023

Ms. Keyatta Priester motioned to approve the minutes. Mr. Alvin Padgett seconded the motion. The Commission unanimously approved the January 9, 2023 minutes.

A. Administrative Services - Mr. Andy Jordan

1. Campus Capital Projects Update

Summary of Issue: Mr. Jordan reviewed several capital projects underway on campus. Abatement started on the 300 building, to be followed by the abatement of the 400 and 500 buildings. After abatement, the College will demolish the 400 and 500 buildings. The College is retrofitting the electronic campus marquee. Renovation continues on the 700 building Amphitheater with new paint, lighting, carpeting, seating, and AV system. The Amphitheater will have hybrid meeting capability. The College received \$11.5 million for construction of the new Nursing Education Center and \$1.5 million for the Grinding Lab in the Center for Energy and Advanced Manufacturing. The College formed a Nursing Building Committee that will start meeting this week.

Action Taken: The College will provide renderings of the new marquee.

B. Academic and Student Affairs - Mr. Chad Crumbaker

1. Enrollment Update

Summary of Issue: Mr. Crumbaker provided an update and handout on current and historical spring term enrollment, including Dual Enrollment and Spring 2023 enrollment initiatives for success. Current spring enrollment is 2,001. Spring enrollment is typically around 90% of fall enrollment. Planning for the 2023-24 academic year is underway with new curriculums, course delivery, and advising. The College recently hosted about 40 high school Counselors from Aiken County and Augusta area to strengthen the Counselor relationship with the College. Ms. Curtis asked if the College had data on mid-life or career-change learners.

Action Taken: The College will investigate the data on mid-life learners and related opportunities.

C. Advancement - No Report

D. Human Resources - Ms. Sylvia Byrd

1. ATC Policy Updates

Policy Number	Name	Institutional Authority
1-1-101	Legal Authority	President
1-1-102	Freedom of Information Act	President
2-3-108	Crisis Management Plan	President

Summary of Issue: The College regularly reviews all policies and procedures to make any necessary updates. The above-listed policies had only minor revisions to a department name and dates.

Action Taken: Mr. Charlie Hartz motioned to approve the changes, seconded by Ms. Priester. The three policies were approved unanimously.

E. Office of the President - Dr. Forest Mahan

1. College Update

Summary of Issue: The College is awaiting the final State budget, which is now with the SC House of Representatives. Dr. Tim Hardee, President of the SC Technical College System, presented to the House Ways and Means Committee. The SCTCS asked for a \$23.2 million increase in base funding and hopes to receive at least \$15 million. The COVID-19 HEERF dollars the College used the last couple of years will be spent and not available for FY24. The College will participate in Technical College Day on March 29 at the state capitol building. Mr. Hartz, Ms. Curtis, Mr. Lewis, and Mr. King Laurence joined Dr. Mahan and Ms. Priester at the SC Association of Technical College Commissioner's Day of Learning in Columbia on February 1. Dr. Mahan and Ms. Priester attended the Association of Community College Trustees National Legislative Summit in Washington, D.C., in early February and met with the offices of Senator Lindsay Graham and Senator Tim Scott and met with Representative Joe Wilson. Dr. Mahan encouraged Commissioners to participate at the ACCT Leadership Congress in October, in Las Vegas. Many ATC employees and faculty will attend the annual SC Technical Education Association conference, February 16-18. Thirteen ATC employees will present and Mr. Bruce McCord, Assistant Academic Program Director of Institutional Effectiveness, Teaching and Technology, will preside as President of SCTEA this year. Executive Staff will hold Ms. Jennifer Curtis's Commission Orientation on March 8. The College is starting to prepare for commencement on May 2 at the USCA Convocation Center.

Action Taken: None taken.

2. Upcoming Events

- February 28, 2023 - Aiken County Council Dinner
- March 13, 2023 - Commission Meeting
- April 10, 2023 - Commission Meeting

- May 2, 2023 - ATC Commencement
- May 8, 2023 - Commission Meeting
- June 12, 2023 - Commission Meeting
- July, 2023 - No Meeting
- August 14, 2023 - Commission Meeting

F. Executive Session - Mr. Joe Lewis

Mr. Windley made the motion, seconded by Mr. Padgett, to enter Executive Session. The motion passed unanimously. The Executive Session began at 5:41p.m.

Summary of Issue: The purpose of the Executive Session was for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.

Ms. Priester made the motion, seconded by Dr. Bridget Denzik, to reconvene the regular session. The motion passed unanimously. The Commission resumed regular session at 6:24 p.m.

G. Open Session - Mr. Joe Lewis

Action Taken: None

Mr. Charlie Hartz made the motion, seconded by Ms. Priester, to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:25 p.m.


Mr. Joe E. Lewis, Chair

3/13/23
Date Approved


Ms. Keyatta Priester, Secretary

3.13.23
Date Approved