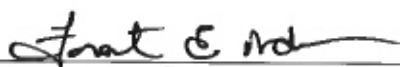


**AIKEN TECHNICAL COLLEGE
PROCEDURE**

Procedure Title:	JOB PLACEMENT	Procedure Number:	5-5-101.1
Institutional Authority:	Chief Student Services Officer		
Associated SBTCE Policy/Procedure:			
Governing ATC Policy:	5-5-101		

Approved:


President


Chief Student Services Officer

Date

Adopted: 07/01/2004

Date

Revised: 06/11/2019

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

I. Services

The College will offer a variety of employment preparation services for students and graduates. Those services, offered to individuals as well as groups, will be designed to augment students' curricular preparation for employment. The College will provide access for all students to job search resources and will maintain online postings of job openings.

II. Graduate Placement Evaluation

The Office of Institutional Effectiveness and Research will manage data collection related to graduate placement evaluation and will generate reports for internal and external use as appropriate.