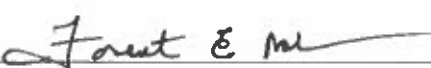
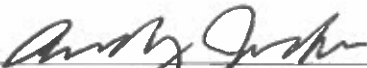


**AIKEN TECHNICAL COLLEGE  
PROCEDURE**

Procedure Title:	TOBACCO, TOBACCO-RELATED, AND ELECTRONIC CIGARETTE PRODUCTS	Procedure Number:	2-3-106.1
Institutional Authority:	Chief Business Officer		
Associated SBTCE Policy/Procedure:			
Governing ATC Policy:	2-3-106		
Approved:	 President	 Chief Business Officer	

Date Adopted:	07/01/2004
Date Revised:	12/31/2021

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

1. The use of tobacco, tobacco-related, and electronic cigarette products is prohibited on the Aiken Technical College campus.
2. Banned products include, but are not limited to: cigarettes, electronic cigarettes of all types, cigars, pipes, and smokeless tobacco.
3. Anyone violating this policy/procedure will be disciplined accordingly:
  - A. Visitors will be issued a violation warning.
  - B. Student violators will be monetarily fined and referred to the Chief Student Services Officer for subsequent violations.
  - C. College employees (including contract employees and any persons or group of persons considered a representative of the college) will be monetarily fined and referred to their supervisor for progressive disciplinary action.