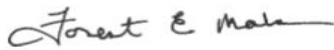


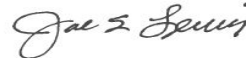
**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title: REGISTRATION OVERRIDE	Policy Number: 4-4-114
Institutional Authority: Chief Academic Officer	
Associated SBTCE Policy:	
Associated ATC Procedure: 4-4-114.1	

Approved:



President



Commission Chairperson

Date

Adopted: 07/01/2004

Date

Revised: 10/16/2023

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

It is the policy of Aiken Technical College, when designing and scheduling courses, to make determinations on the appropriate enrollment levels in courses, required prerequisites, and other restrictions. The primary responsibility to grant overrides rests with the Department Chair, Dean, or designee. Enrollment Services staff make determinations on initial course placement and may issue overrides or exemptions/waivers to prerequisites.