## AIKEN TECHNICAL COLLEGE POLICY

| Policy         |   | Policy       | 40.0.404   |
|----------------|---|--------------|------------|
| Title:         | DONATED EQUIPMENT                         | Number:      | 10-3-104   |
| Institutional  |   |              |            |
| Authority:     | Vice President of Administrative Services |              |            |
| Associated     |   |              |            |
| SBTCE Policy:  |   |              |            |
| Associated     |   |              |            |
| ATC Procedure: | 10-3-104.1                                |              |            |
|                |   | // /         | 00.        |
| Approved: Ju   | isandumer (                               | alles        | Laicea     |
|                | President                                 | Commission C | hairperson |
| Date           |   |              |            |
|                | 1/2004                                    |              |            |
| Date           |   |              |            |
| Revised.       |   |              |            |

It is the policy of Aiken Technical College to accept equipment donated by public or private sources, which can be productively used for educational, and/or administrative operations and which does not place a financial burden on the College. The purpose of this policy is to establish responsibilities and procedures regarding solicitation and acceptance of In-Kind gifts to the institution.

|                | Policy Review |                   |
|----------------|---------------|-------------------|
| Review<br>Date | Reviewed By   | Date<br>Completed |
| 07/01/2004     |               |                   |
| 05/12/2013     |               |                   |