Aiken Technical College
Patient Care Assistant Certificate Application
Admission Information for Summer 2019 and Fall 2019

Patient Care Assistant Certificate

This certificate program is an organized series of credit courses, consisting of 22 credit hours and concentrates on study in a particular field. The certificate is intended to provide the graduate with the training necessary to receive a job in the applicable field. Courses are non-transferrable and are considered the beginning and ending of certification. The certificate does not build into any other diploma or degree.

Application Process:

Application Deadline	Semester to Start Program
March 1, 2019 by 1:00 p.m.	**Summer 2019** (May)
May 24, 2019 by 1:00 p.m.	**Fall 2019** (August)

General Requirements (all required documents must be attached for consideration)

- Applicants must have a **high school diploma or GED** and be at least **18 years of age** (unless participating as a dual enrollment student prior to high school graduation).
- Applicants must have submitted an **application for admission** to the College.
- Applicants must submit documentation of **<u>one</u>** of the following:
    - Successful completion of the **Accuplacer** placement test. This standardized assessment is offered at the ATC Testing Center (803-508-7488) at no cost for initial testing.
    - Successful completion of college-level English and math courses with a grade of "C" or higher. (Attaching an unofficial transcript to your application is acceptable.)
- Once admitted, students must earn a grade of "C" or better in all program courses to continue.
- Once admitted, students will be required to attend orientation.
- Once admitted, students will be required to complete and pass a **criminal background check** and **drug screening** scheduled by the Health Sciences Division. Depending on the results of the background check and drug screening, a student may not be able to participate in clinical and will be withdrawn from the program.
- Once admitted, students are required to have **reliable transportation** for clinical rotations. Clinical sites are assigned and are determined by availability at medical facilities. Students are required to **purchase uniforms** for clinical experiences, have all **supplies** required, and be **physically able** to meet the clinical requirements.
- Once admitted to the program, students must **submit documentation** for each of the following:
    - A physical exam (College form to be provided)
    - Statement from physician indicating student is in good health and is able to complete course requirements without restrictions. (Statement must indicate date of exam and be submitted within 6 months of physical exam date.)
    - 2-step TB skin test or chest X-ray; OR QuantiFERON TB
    - Hepatitis B vaccine series and titer, or declination statement
    - Proof of current immunizations, to include seasonal flu
    - Current CPR certification (available at ATC/fee required)
- Applicants whose first language is not English must submit official **TOEFL scores**. A minimum score of 78 on the TOEFL iBT exam is required to be eligible to apply to the program. English as a Second Language (ESL) courses are strongly recommended.

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Major Course Requirements

Semester	Course Number	Course Name	Semester Credit Hours
First	AHS 117	The Care of Patients	4
	AHS 163	Long-Term Care	5
	BIO 112	Basic Anatomy and Physiology	4
Second	AHS 102	Medical Terminology	3
	AHS 143	Phlebotomy Skills	6
	AHS 179	Cardiac Monitoring Practicum	4
		Total	**22**

Revised 10/29/2018

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Application must be typed.

Please submit this form to the Enrollment Services Center, Room 152

Name (Please print):_____ Date: _____

Student ID: _____

Address:_____

City: _____ County: _____ State: _____ Zip: _____

Phone: _____Cell Phone: _____

Email:_____

Application Checklist

☐ Applied for admission to the College

☐ Meet the age requirement of 18 and have a high school diploma or GED (unless participating as a dual enrollment student prior to high school graduation)

☐ Documentation (required for consideration) is attached for **one** of the following:

  o Successful completion of the **Accuplacer** placement test. This standardized assessment is offered at the ATC Testing Center (803-508-7488) at no cost for initial testing.
  o Successful completion of college-level English and math courses with a grade of "C" or higher. (Attaching an unofficial transcript to your application is acceptable.)

☐ TOEFL scores are attached (if English is not your first language)

The deadline for Summer 2019 admission is March 1, 2019, by 1:00 p.m.
The deadline for Fall 2019 admission is May 24, 2019, by 1:00 p.m.
*All required documentation must be **attached** for consideration.*

Revised 10/29/2018