



Early Start
Dual Enrollment
2019-2020

Early Start:

ATC Dual Enrollment

Information and Application Packet

For Students, Parents and High School Counselors

2019-2020

Early Start: Dual Enrollment



What is dual enrollment?

Dual enrollment enables eligible high school junior and senior students to take a college course and receive both high school and college credit. A full list of approved courses is available in the guidance office of all Aiken County high schools. Students from private high schools and home schools are eligible to participate. In all cases, students must have permission from a parent/guardian and the high school in order to participate.

How is dual enrollment different from an Advanced Placement (AP) program?

Dual-enrolled students take a college course and earn college credits immediately, as long as the course is passed with a grade of C or better. There is no comprehensive post-examination required. Dual enrollment also offers many more courses, including career and technical courses.

Who can apply?

Current high school juniors and seniors can earn both college and high school credit. Students who are currently in the tenth grade can apply to take dual enrollment courses in their junior year. These students include sophomores who are interested in summer classes before their junior year begins. In accordance with South Carolina state policy, students earn one unit toward their high school diploma for each three-semester hour college course they successfully complete. Grades in ATC courses that are taken for both high school and college credit will affect high school grades and graduation requirements.

What are the placement requirements?

Students should have at least the minimum test scores on one or more of the following placement tests:

- SAT Scores: 500 (Verbal) plus Accuplacer Math
- ACT Scores: English sub-score of 18 AND MATH sub-score of 22
- PSAT Scores: 500 (Verbal) and 500 (Math) for PSAT tests administered after October 2015

Students who have not completed SAT, ACT, and/or PSAT or who have not received the minimum acceptable SAT, ACT, or PSAT scores (above) may take the free Accuplacer placement test available at the ATC Testing Center on campus. Students must test into college-level (non-remedial) courses on Accuplacer in order to be admitted to most dual enrollment programs at ATC.

Students with qualifying SAT or PSAT test scores will automatically be placed in MATH 101, which does not transfer to other colleges and universities. If a student wishes to take a higher level math class, he/she must take the math portion of Accuplacer to determine math course placement. An ACT math subscore of 22 places the student in Math 110.



How are college classes different from high school classes?

Most approved college courses are worth three credits and last one semester, which is approximately four months. The fall semester starts in August and ends in December; the spring semester starts in January and ends in April.

Do the courses transfer to other colleges and universities?

Aiken Technical College offers a number of courses that are transferable to South Carolina public colleges and universities as part of a statewide articulation agreement. Students planning to transfer credits earned through dual enrollment should register for transferable courses. A list of those courses is available in the ATC online catalog and the courses are provided via the website www.sctrac.org. Please note that a receiving college or university always determines transferability of credits and whether credits can be applied to a specific academic program.



What does it cost?

Dual Enrollment students pay the same tuition and fees as college students at ATC; however, students enrolled in six or more credits can significantly discount their tuitions costs by taking advantage of the South Carolina Lottery Tuition Assistance (LTA). Eligible students must complete the one-page FAFSA waiver form included in this application. The amount of LTA is set by the state prior to the beginning of each semester. Based on 2018-2019 Lottery Tuition Assistance rates, students in six or more credit hours can expect to receive \$95* per credit hour in LTA.

For example, based on 2018-2019 rates, a student from Aiken County enrolled in six credit hours at ATC would be charged \$1254* for six credits, but \$570* of LTA would also be granted, lowering the total due to only \$684*.

A complete Tuition and Fees Chart is available on our website at www.atc.edu. **Payment plans are available for tuition through the College's Cashier's Office.** (*Tuition and fees are subject to change. Visit www.ATC.edu for the latest tuition and fees information. SC Lottery Tuition Assistance awards are dependent on funds available.)



How do I apply and register?

Complete and submit the Aiken Technical College Dual Enrollment application (attached) and submit it to the Enrollment Services Center. For application questions or assistance, please contact the Enrollment Services Center at (803) 508-7263.

How do I pay?

Once the student has been registered for his/her courses, the initial student bill will appear on his/her WebAdvisor account under the "Student Financial Summary" and then "Account Summary by Term." Students who are eligible for LTA should monitor their account until their LTA award has been posted.

Students are responsible for making sure payment arrangements have been made by the deadline. The Cashier's Office located in the 100/200 Building accepts cash, credit cards, and checks. Payment may also be made by credit card through the student's WebAdvisor account.

Is transportation available?

Bus transportation may be available for students in the Aiken County Public School District (transportation dependent on driver availability). Please check with the school's guidance office about bus transportation availability. Students are welcome to drive their own vehicles as long as they have an ATC parking permit.

Do I have to pay for books?

Yes. Dual Enrollment students are responsible for buying books for their ATC classes. Check with the ATC bookstore, The Hub, for exact costs for each book. Please note, many college books cost \$100 or more, and some courses require more than one book.

Will there be an Orientation before class starts?

Yes. ATC will hold an orientation especially for dual enrollment students before the fall semester begins. Students will be notified by mail and email of the date and time of this orientation session.

Questions? Send an e-mail to: starthere@atc.edu or call 803-508-7263.

Early Start: ATC Dual Enrollment Application

Guidance Counselor Section

1. Please attach student's high school transcript.

2. If applicable, attach acceptable test scores of at least:

- SAT Scores: 500 (verbal) plus Accuplacer Math
- ACT Scores: English sub-score of 18 AND MATH sub-score of 22
- PSAT Scores: 500 (Verbal) and 500 (Math) for PSAT tests administered after October 2015

If the student has not taken or achieved these minimum scores, he/she can take the free Accuplacer placement test on campus. The student must test into college-level (non-remedial) courses in order to be considered for the dual enrollment program.

Please note: If a student wishes to take our MATH 110 (College Algebra) course that is transferable to other colleges and universities, he/she must take Accuplacer math and test into MATH 110, or have an ACT math sub-score of 22.

3. List all approved courses for fall and spring semesters below:

FALL
COURSES: _____

SPRING
COURSES: _____

Counselor notes: _____

4. Counselor signature _____ Date _____



Information Release Form

The Family Educational Rights and Privacy Act (FERPA) establish certain rights for students regarding the privacy of their educational records. While parents/guardians/spouses/and others may have an interest in the student's records, access to or release of the educational records is only by written student consent. Students may choose to complete and submit this "Information Release Form" to the Enrollment Services Center to allow access or release of their educational records.

PLEASE PRINT CLEARLY:

I, _____
Name Student ID#

hereby request and authorize the Aiken Technical College Enrollment Services Office to release information to the following person (people) until I notify the office otherwise.

(P = Parent, G = Guardian, S = Spouse, O = Other)

___ Release to ___ Cancel Name _____ Relationship: P G S O
___ Release to ___ Cancel Name _____ Relationship: P G S O
___ Release to ___ Cancel Name _____ Relationship: P G S O
___ Release to ___ Cancel Name _____ Relationship: P G S O

Student's Signature

Date

~~~~~  
**Office Use Only**

Enrollment Services: \_\_\_\_\_  
Initials/date

# CHECKLIST

*Please be sure that the appropriate person completes and signs the appropriate section of this application.*

**Please attach the following documents:**

\_\_\_ High School transcript

\_\_\_ Eligible test scores (if you have them)

\_\_\_ Signed South Carolina Lottery Tuition Assistance form (if you are eligible)

**Please turn in your completed packet to your high school counselor or you can mail it scan and email it, or deliver it personally to:**

Aiken Technical College

Enrollment Services Center

P.O. Drawer 696

Aiken, SC 29802

*Questions? Send an email to: [starthere@atc.edu](mailto:starthere@atc.edu) or call 803-508-7263.*

----- **FOR ATC USE** -----

Application packet received on \_\_\_\_\_ ATC representative initials \_\_\_\_\_

**Accuplacer Test scores:**

\_\_\_\_\_ Reading Comp      \_\_\_\_\_ Sentence Skills      \_\_\_\_\_ Arithmetic      \_\_\_\_\_ Other Math

\_\_\_\_\_ ACT English      \_\_\_\_\_ ACT math      \_\_\_\_\_ SAT Verbal      \_\_\_\_\_ PSAT Verbal      \_\_\_\_\_ PSAT Math

**Missing items:**

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**Notes:**

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Financial Aid Office  
100-200 Building  
financialaid@atc.edu

## 2019-2020 SC Lottery Tuition Assistance FAFSA Waiver Form

|                         |                     |                         |                                              |                                         |
|-------------------------|---------------------|-------------------------|----------------------------------------------|-----------------------------------------|
| _____<br>Last Name      | _____<br>First Name | _____<br>Middle Initial | _____<br>Last four digits of SSN or ATC      |                                         |
| _____<br>Street Address | _____<br>City       | _____<br>State/Zip      | _____-_____-_____-_____<br>Phone (home/cell) | _____-_____-_____-_____<br>Phone (work) |

**I request a waiver to the Lottery Tuition Assistance eligibility requirement relating to the submission of the Free Application for Federal Student Aid (FAFSA) for the following reason(s) (check all that apply):**

- ☐ I am a high school student enrolled in a dual enrollment program. (Minimum 6 hours required)
- ☐ I have already earned a Bachelor's degree and I will provide a transcript or copy of my diploma.
- ☐ I am not enrolled in a program that is eligible for Title IV federal aid.
- ☐ I am a dependent student who cannot get my parent(s)' or guardian(s)' federal income tax return.

**By submitting this FAFSA Waiver, I acknowledge the following:**

- I will not be eligible to receive other Title IV aid, which includes the Pell Grant, Federal Supplemental Educational Opportunity Grant, Perkins Loan, Stafford Loans, federal work study and the SC Need-based Grant. Also, I will not be able to participate in other loan programs offered by the SC Student Loan Corporation or other state assistance programs that require the submission of the FAFSA. Further, I understand that neither the state of South Carolina nor the institution can be held liable for any amount of federal or state funds that I forego by signing this waiver.
- I do not owe a refund or repayment of a state grant, Pell Grant, or Supplemental Education Opportunity Grant, and I am not in default on a loan under the Federal Perkins Loan, Federal Stafford Loan, William D. Ford Federal Loan, or any state loans. I understand that the institution will verify this.
- The provided information is correct. If any of the information is false, I understand participation in the Lottery Tuition Assistance (LTA) program will be cancelled and reimbursement of LTA funds will be required. Further, I understand that if I have attempted to obtain, or have obtained LTA funds through means of a willfully false statement or failure to reveal any material fact, condition, or circumstance affecting eligibility, I can be subject to the college's student code of conduct and applicable civil or criminal penalties.
- This waiver is not valid until all requested documentation is provided to the Financial Aid Office, and all documentation has been verified.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Financial Aid Signature

\_\_\_\_\_  
Date

☐ Approved ☐ Not Approved





# Aiken Technical College

## Dual Enrollment Application

Must be completed in blue or black ink.

Social Security No.: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Last Name Legal First Name MI Former/Maiden

### Mailing Address:

P.O. Box or Street

City State Zip Code

County of Residence: \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Mobile Phone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### Permanent Address (if different from mailing address):

Street

City State Zip Code

### Emergency Information:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

1. Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_

2. Sex: \_\_\_\_ Male \_\_\_\_ Female

### 3. Ethnic Background:

Are you Hispanic or Latino? \_\_\_\_ Yes \_\_\_\_ No

What is your race/ethnicity? (Check one or more)

\_\_\_\_ American/Alaska Native Asian \_\_\_\_ White  
\_\_\_\_ Black or African American \_\_\_\_ Non-resident alien  
\_\_\_\_ Hawaiian or Pacific Islander \_\_\_\_ Unknown

### 4. Citizen Status:

\_\_\_\_ United States Citizen \_\_\_\_ Other

If other, what country \_\_\_\_\_

\_\_\_\_ Immigrant/Permanent Resident

\_\_\_\_ Immigrant No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

Month/Day/Year

\_\_\_\_ Refugee (Must present INS card at time of application)

\_\_\_\_ Visa (specify type of visa & present at time of application)

\_\_\_\_ Diplomatic \_\_\_\_ Student Spouse \_\_\_\_ Visitor

### 5. Residency:

Are you a legal resident of South Carolina?

\_\_\_\_ Yes \_\_\_\_ No

If yes, length of time in S.C.:

\_\_\_\_ Years \_\_\_\_ Months

Are you a legal resident of Richmond or Columbia County

Georgia? \_\_\_\_ Yes \_\_\_\_ No

If yes, length of time in GA:

\_\_\_\_ Years \_\_\_\_ Months

### 6. Other:

May we text you? \_\_\_\_ Yes \_\_\_\_ No

School Lunch Status: Is your school lunch status free or reduced? \_\_\_\_ Yes \_\_\_\_ No

Educational Goals: If you are planning to attend a four-year college, please indicate which one:

\_\_\_\_ USC Aiken \_\_\_\_ The Citadel  
\_\_\_\_ Clemson \_\_\_\_ Other (name):  
\_\_\_\_ Augusta University  
\_\_\_\_ USC Columbia

**Student--Please read and sign below:**

I understand that Aiken Technical College is an adult learning environment, and I will conduct myself according to the policies stated in the ATC Catalog and Student Handbook (available online @ [www.atc.edu](http://www.atc.edu)). I have read the Aiken Early College Handbook and agree to comply with all expectations. I understand that Aiken Technical College may send my records to my high school, and Aiken Technical College may release my records and information to my parent upon request.

I certify that the answers on this application are true, correct, and complete. Falsifying information may result in dismissal from Aiken Technical College. I also understand that college facilities and computers are to be used for academic purposes only.

Declaration of citizenship or legal presence in the United States: The South Carolina Illegal Immigration Reform Act (Section 59-101-430) of the S. Carolina Code of Laws, as amended) prohibits those unlawfully present in the United States from attending a public institution of higher education in South Carolina and from receiving a public higher education. By signing this statement, you are attesting that you are a United States citizen, a legal permanent resident in the United States, or that you are lawfully present in the United States. In addition, the college may require you to submit documentation that supports your assertion.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent/Guardian Section:**

Must be completed in blue or black ink.

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Email: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

I hereby grant permission to release information concerning my child's academic progress and grades to his/her high school. I understand that Aiken Technical College is an adult learning environment. Textbooks, assignments, and discussions may include adult and sometimes controversial subjects. I have explained to my child the potential for discussion of adult subjects. I have read the Aiken Early College Handbook and understand the implications of my student enrolling in college level courses.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Aiken Technical College Office Use Only

Application Processed by/Date



[www.ATC.edu](http://www.ATC.edu) | 803.508.7263

an Aiken Technical College & Aiken County Public School District Partnership