

Aiken Technical College

Expanded Duty Dental Assisting

Admission Information for Fall 2019

Diploma in Applied Science: Major in Expanded Duty Dental Assisting

The Diploma in Applied Sciences with a Major in Expanded Duty Dental Assisting prepares the student to work closely with the dentist as a chair-side assistant, office manager, and laboratory assistant, providing preventative and restorative care. The program is accredited by the Commission on Dental Accreditation of the American Dental Association. A program graduate may be eligible to take the Dental Assisting National Board Examination to become a Certified Dental Assistant.

Application Timeline:

| <i>Application Deadline</i> | <i>Semester to Start Program</i> |
|----------------------------------|----------------------------------|
| May 31, 2019 by 1:00 p.m. | Fall 2019 (August) |

General Requirements (all required documents must be attached for consideration)

- Applicants must have completed all required general education courses, BIO 112, ENG 160, PSY 105 and MAT 101, with a grade of “C” or better prior to the application deadline.
- Applicants must have a cumulative GPA of 2.5 (**considering all academic course work, including prerequisites, within the last 10 years**). Cumulative GPA will be calculated by ATC personnel upon receipt of application in accordance with the Health Sciences Division guidelines for GPA calculation.
- Credit is awarded for eligible Advanced Placement (AP) coursework, provided valid proof is provided of successfully passing the related AP exam. Credit is also awarded for non-ATC exemption exams such as CLEP or DANTES. **No admissions points are awarded for high school AP credit or for successful completion of a CLEP or DANTES examination.**
- A criminal background check is required prior to clinical rotations. Depending on the result of the background check, a student may not be able to participate in clinical and may be withdrawn from the program.
- Students may be exposed to blood-borne pathogens or infectious diseases when in the clinical setting and are required to follow written infection control protocol. Students may obtain a copy of policies associated with blood-borne pathogens and infectious disease by contacting the EDDA Program Coordinator, Mrs. Angela Odom.
- Once admitted to the program, students must **submit documentation** for each of the following:
 - A physical exam (College form to be provided).
 - 2-step TB skin test or chest X-ray.
 - Hepatitis B vaccine series with antibody titer, or declination statement.
 - Proof of current immunizations.
 - Current CPR certification (available at ATC/fee required).
- Once admitted, students are required to have **reliable transportation** for clinical rotations. Clinical sites are assigned and are determined by availability at medical/dental facilities. Students are required to **purchase uniforms** for clinical experiences, have all **supplies** required, and be **physically able** to meet the clinical requirements.
- Once admitted, students must purchase **liability insurance** (cost will be added to tuition and fees).
- Applicants whose first language is not English must submit official TOEFL scores. A minimum score of 78 on the computer-based exam is required to be eligible to apply to the program. English as a Second Language (ESL) courses are strongly recommended.

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Expanded Duty Dental Curriculum

| Course Number | Course Name | Semester Credit Hours |
|----------------------------------|-----------------------------------|-----------------------|
| <i>Prerequisites</i> | | |
| ENG 160 | Technical Communications | 3 |
| BIO 112 | Basic Anatomy and Physiology | 4 |
| PSY 105 | Personal/Interpersonal Psychology | 3 |
| MAT 101 | Basic Algebra | 3 |
| <i>Major Course Requirements</i> | | |
| AHS 113 | Head and Neck Anatomy | 1 |
| DAT 105 | Documentation and Charting | 3 |
| DAT 113 | Dental Materials | 4 |
| DAT 115 | Ethics and Professionalism | 1 |
| DAT 118 | Dental Morphology | 2 |
| DAT 121 | Dental Health Education | 2 |
| DAT 122 | Dental Practice Management | 2 |
| DAT 123 | Oral Medicine/Oral Biology | 3 |
| DAT 124 | Expanded Functions | 1 |
| DAT 127 | Dental Radiology | 4 |
| DAT 154 | Clinical Procedures I | 4 |
| DAT 164 | Clinical Procedures II | 4 |
| DAT 177 | Dental Office Experience | 7 |
| | | |
| Total Semester Credit Hours | | 51 |

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Please submit this form to the Enrollment Services Center, Room 152
Application must be typed.

Name (Please print): _____ Date: _____

Student ID: _____

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Application Checklist

- ☐ Copies of unofficial transcripts from all previous colleges attended (including ATC) are attached. Listed below are all colleges attended:

- ☐ Cumulative GPA is 2.5 or higher (**considering all academic course work, including prerequisites, within the last 10 years**).

Unofficial GPA: _____ (calculated by student)

Official GPA: _____ (calculated by College personnel)

- ☐ The following prerequisite courses must be completed prior to submission of this application. Grades for these courses must be "C" or better to be considered, and **the courses must have been completed within the last 10 years**.

| <u>Course</u> | <u>Semester/Year</u> | <u>Grade</u> | <u>College</u> | <u>Attempt</u> |
|---------------|----------------------|--------------|----------------|----------------|
| BIO 112 | _____ | _____ | _____ | _____ |
| ENG 160 | _____ | _____ | _____ | _____ |

- ☐ MAT 101 and PSY 105 must be completed prior to the start of fall classes.

- ☐ Additional degrees/licenses/certifications are attached. List those below:

- ☐ TOEFL scores are attached (if English is not your first language).

The deadline for Fall 2019 admission is May 31, 2019, by 1:00 p.m.

All required documentation must be attached for consideration.

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Expanded Duty Dental Assisting

Scoring Matrix

| EDDA program applicants will receive points based on the following criteria: | | | |
|---|--------------------|-------------|---------------|
| | | Point Value | Points Earned |
| BIO 112 (or the average of BIO 210 and 211) | | | |
| | Grade of A: | 2 | |
| | Grade of B: | 1 | |
| ENG 160 (or the average of ENG 101 and SPC 205) | | | |
| | Grade of A: | 2 | |
| | Grade of B: | 1 | |
| 2. Required General Education courses completed: | | | |
| | | | |
| MAT 101 or MAT 102 or MAT 110 | Grade of A or B: | 1 | |
| | | | |
| PSY 105 or PSY 201 | Grade of A or B: | 1 | |
| | | | |
| 3. Aiken County resident (one point if applicable; based on ATC database) | | 1 | |
| | | | |
| 4. Completed 12 or more credits at ATC (one point if applicable) | | 1 | |
| | | | |
| 5. Earned degree(s) (one point for each as applicable) | | | |
| | Master's Degree | 3 | |
| | Bachelor's Degree | 2 | |
| | Associate's Degree | 1 | |
| | | | |
| Maximum Points | | 11 | Total |

Student selection will be based on total score beginning with the maximum and descending until the class capacity is met. Students with identical point totals will be admitted in order of their (highest) cumulative GPA.

Application has been reviewed by a representative of the Enrollment Services Center:

Signature: _____ Date: _____

Application has been reviewed by the Expanded Duty Dental Department:

Signature: _____ Date: _____

Application has been reviewed by the Expanded Duty Dental Department:

Signature: _____ Date: _____