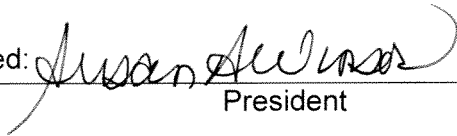


**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title:	SOLICITATION AND DISTRIBUTION	Policy Number:	1-3-105
Institutional Authority:	President		
Associated SBTCE Policy:			
Associated ATC Procedure:	1-3-105.1		

Approved:

  
President

  
Commission Chairperson

Date

Adopted: 07/01/2004

Date

Revised: 02/11/2008

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

In order to affect the highest level of productivity from its employees, Aiken Technical College prohibits the solicitation or distribution of materials, goods, or services within its facilities, except with the prior written approval of the President or his/her designee.

Policy Review		
Review Date	Reviewed By	Date Completed
07/01/2007		
02/11/2013		