

# Aiken Technical College

## Pharmacy Technician Certificate Application

### Admission Information

### Fall Academic Year 2019-20

#### Pharmacy Technician Certificate

The Pharmacy Technician Certificate program provides students the academic and clinical experiences required to prepare and dispense medications under the supervision of a registered pharmacist. The program prepares students for pharmacy technician duties in both retail and hospital settings. Pharmacy Technicians prepare medications, maintain patient profile records, calculate medication dosages, manage controlled substances, mix intravenous fluids, compound drugs, and perform other pharmacy related duties. This program satisfies the South Carolina Board of Pharmacy requirements and is accredited by the American Society of Health System Pharmacists (ASHP) in partnership with the Accreditation Council for Pharmacy Education (ACPE). Upon completion of the program, students may register with the Pharmacy Technician Certification Board (PTCB) and complete a maximum of 400 clinical experience hours as part of the 1000 hours required, under the supervision of a registered pharmacist, to meet the requirements as a South Carolina State Certified Pharmacy Technician.

#### Application Timeline:

<i>Semester Enrollment Period:</i>	<i>Applications Accepted Beginning:</i>	<i>Application Deadline</i>
<b>Fall</b>	<b>April 1, 2019</b>	<b>August 16, 2019 @ 1:00 p.m.</b>
<b>(Applicants are selected on a first come/first qualified basis.)</b>		

#### General Requirements (all required documents must be attached for consideration)

- Applicants must have submitted an **application for admission** to the College.
- Applicants must have completed the following prerequisites with a grade of “C” or better:
  - All required transitional education courses
  - AHS 102 Medical Terminology
  - MAT 101 Beginning Algebra
  - ENG 160 Technical Communications (or ENG101: English Composition I and SPC205: Public Speaking)
- Applicants must complete an interview with the Program Coordinator to be considered for admission to the program.
- Students must have a minimum 2.0 cumulative grade point average (GPA) (**considering all academic course work, including prerequisites, within the last 10 years**). Cumulative GPA will be calculated by ATC personnel upon receipt of application in accordance with the Health Sciences Division guidelines for GPA calculation.
- Once accepted into the program and prior to clinical rotations, students will be required to complete and pass a **criminal background check** and **10-panel urine drug screening** (fee required). Depending on the result of the background check and urine drug screen, a student may not be able admitted and/or participate in clinical rotations and will be withdrawn from the program.
- Once admitted to the program, students must **submit immunization requirement documentation** for each of the following:
  - **Measles, Mumps, & Rubella (MMR):** 2 vaccinations; Positive antibody titers for all 3 components
  - **Varicella (Chicken Pox):** 1 vaccination; positive antibody titer
  - **TB skin test or Chest X-ray:** 2 step vaccination; 2 consecutive annual tests. Chest x-ray, if positive
  - **Hepatitis B series:** 3 vaccinations, positive antibody titer, or declination statement
  - **Tetanus:** booster within past 10 years
  - **Influenza:** documentation of flu shot during current flu season
- Once admitted, students are required to have **reliable transportation** for clinical rotations located throughout the community and must be **physically able** to meet the clinical requirements.

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- Once admitted, students must purchase **liability insurance** (cost will be added to tuition and fees).
- Fees for textbooks and all pharmacy-related materials are the responsibility of the student.
- Students must be registered with the South Carolina Boards of Pharmacy (Georgia Board of Pharmacy licensure varies based on clinical rotation training). The required fee will be the student's responsibility.
- Once admitted, students must purchase a uniform and Pharmacy Technician patch.
- Once admitted, students are required to complete a CPR Course (conducted on campus/ fee required). If certified, front and back copy of valid card must be provided by the American Heart Association Healthcare Provider course and signed.
- Applicants whose first language is not English must submit official TOEFL scores. A minimum score of 78 on the computer-based exam is required to be eligible to apply to the program. English as a Second Language (ESL) courses are strongly recommended.

### Pharmacy Technician Curriculum

Course Number	Course Name	Semester Credit Hours
<i>General Education</i>		
AHS 102	Medical Terminology	3
*ENG 160	Technical Communications	3
MAT 101	Beginning Algebra	3
<i>Major Course Requirements</i>		
PHM 101	Introduction to Pharmacy	3
PHM 102	Computer Applications for Pharmacy	2
PHM 110	Pharmacy Practice	4
PHM 112	Pharmacy Math	2
PHM 113	Pharmacy Calculations	3
PHM 114	Therapeutic Agents	3
PHM 124	Therapeutic Agents	3
PHM 118	Community Pharmacy Seminar	1
PHM 152	Pharmacy Clinical Experience	2
PHM 164	Pharmacy Technician Practicum	4
PHM 250	Special Topics in Pharmacy	3
Total Semester Credit Hours		39

***\*ENG101: ENGLISH COMPOSITION I AND SPC205: PUBLIC SPEAKING MAY BE SUBSTITUTED FOR ENG160: TECHNICAL COMMUNICATIONS***

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*Applications will be accepted based on the following timeframe:*

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**Please submit this form to the Enrollment Services Center, Room 152  
Application must be typed.**

Name (Please print): \_\_\_\_\_ Date: \_\_\_\_\_

Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Semester Enrollment Period: \_\_\_\_\_ Summer \_\_\_\_\_ Fall

## Application Checklist

- Copies of unofficial transcripts from all previous colleges attended (including ATC) are attached. List below all colleges attended:

\_\_\_\_\_

\_\_\_\_\_

- All transitional education courses have been completed within the last 10 years.
- The following prerequisite courses must be completed prior to submission of this application. Grades for these courses must be "C" or better to be considered.

<u>Course</u>	<u>Semester</u>	<u>Grade</u>
AHS 102	_____	_____
*ENG 160	_____	_____ (or ENG101: _____ and SPC205: _____)
MAT 101	_____	_____

(A failed course may be repeated only one time. If a course is failed on the second attempt, the student will not be eligible for admission into the Pharmacy Technician program.)

- Cumulative GPA is 2.0 or higher (**considering all academic course work, including prerequisites, within the last 10 years**)

Unofficial GPA: \_\_\_\_\_ (calculated by student)

Official GPA: \_\_\_\_\_ (calculated by College personnel)

- TOEFL scores are attached (if English is not your first language)

*All required documentation must be attached for consideration.*