Aiken Technical College
Patient Care Assistant Certificate Application
Admission Information for Summer 2020 and Fall 2020

Patient Care Assistant Certificate

This certificate program is an organized series of credit courses, consisting of 38 credit hours and concentrates on study in a particular field. The certificate is intended to provide the graduate with the training necessary to receive a job in the applicable field. Courses are non-transferrable and are considered the beginning and ending of certification. The certificate does not build into any other diploma or degree.

Application Process:

Application Deadline	*Semester to Start Program*
March 6, 2020 by 1:00 p.m.	**Summer 2020 (May)**
May 29, 2020 by 1:00 p.m.	**Fall 2020 (August)**

General Requirements (All required documents must be attached for consideration):

- Applicants must have a **high school diploma or GED** and be at least **18 years of age** (unless participating as a dual enrollment student prior to high school graduation).

- Applicants must have submitted an **application for admission** to the College.

- Applicants must submit documentation of **<u>one</u>** of the following:
    - Successful completion of college-level English and math courses with a grade of "C" or higher or acceptable test scores. (Attaching an unofficial transcript to your application is acceptable.)
    - All required **transitional education** courses with a grade of "C" or better. (Attaching an unofficial transcript to your application is acceptable.)

- Once admitted, students must earn a grade of "B" or better in all program courses to continue.

- Once admitted, students will be required to attend orientation.

- Once admitted, students will be required to complete and pass a **criminal background check** and **drug screening** scheduled by the Health Sciences Division. Depending on the results of the background check and drug screening, a student may not be able to participate in clinical and will be withdrawn from the program.

- Once admitted, students are required to have **reliable transportation** for clinical rotations. Clinical sites are assigned and are determined by availability at medical facilities. Students are required to **purchase uniforms** for clinical experiences, have all **supplies** required, and be **physically able** to meet the clinical requirements.

- Once admitted to the program, students must **submit documentation** for each of the following:
    - A physical exam (College form to be provided)
    - Statement from physician indicating student is in good health and is able to complete course requirements without restrictions. (Statement must indicate date of exam and be submitted within 6 months of physical exam date.)
    - 2-step TB skin test or chest X-ray; OR QuantiFERON TB
    - Hepatitis B vaccine series and titer, or declination statement
    - Proof of current immunizations, to include seasonal flu
    - Current CPR certification (available at ATC/fee required)

- Applicants whose first language is not English must submit official **TOEFL scores**. A minimum score of 78 on the TOEFL iBT exam is required to be eligible to apply to the program. English as a Second Language (ESL) courses are strongly recommended.

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Major Course Requirements (28 credits)

Course Number	Course Name	Semester Credit Hours
AHS 117	The Care of Patients	4
AHS 163	Long-Term Care	5
AHS 143	Phlebotomy Skills	6
AHS 179	Cardiac Monitoring Practicum	4
AHS 151	Healthcare Procedures I	5
AHS 223	Dialysis Technician Practicum	4

Additional Requirements (10 credits)

Course Number	Course Name	Semester Credit Hours
AHS 102	Medical Terminology	3
BIO 112	Basic Anatomy and Physiology	4
BIO 126	Career Options for Health Professions	3
	Total Credit Hours	**38**

Revised 09/29/19

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Please submit this form to the Enrollment Services Center, Room 152.

Application MUST be typed.

Name:_____ Date: _____

Student ID: _____

Address:_____

City: _____ County: _____ State: _____ Zip: _____

Phone: _____Cell Phone: _____

Email:_____

Application Checklist:

☐ Applied for admission to the College

☐ Meet the age requirement of 18 and have a high school diploma or GED (unless participating as a dual enrollment student prior to high school graduation)

☐ Documentation (required for consideration) is attached for **<u>one</u>** of the following:

- Successful completion of college-level English and math courses with a grade of "C" or higher or acceptable test scores. (Attaching an unofficial transcript to your application is acceptable.)
- All required **transitional education** courses with a grade of "C" or better. (Attaching an unofficial transcript to your application is acceptable.)

☐ TOEFL scores are attached (if English is not your first language)

The deadline for Summer 2020 admission is March 6, 2020, by 1:00 p.m.

The deadline for Fall 2020 admission is May 29, 2020, by 1:00 p.m.

Applicants are selected on a first qualified/first served basis.

*All required documentation must be **<u>attached</u>** for consideration.*