



**AIKEN COUNTY COMMISSION FOR TECHNICAL
AND COMPREHENSIVE EDUCATION**

**August 14, 2023
5:15 p.m.**

**President's Conference Room 102
Ashley Little Administration Building**

MEETING MINUTES

CALL TO ORDER

**NOTIFICATION OF COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF
INFORMATION ACT**

ROLL CALL

Present:

Mr. Joe Lewis
Mr. Bill Windley
Ms. Keyatta Priester
Ms. Teresa Haas
Mr. King Laurence
Mr. Charlie Hartz
Mr. Mike Uhle (via phone)
Dr. Bridget Denzik
Ms. Jennifer Curtis

Not Present:

Mr. Alvin Padgett
Mr. Stuart MacVean

Also Present:

Dr. Forest Mahan
Mr. Andy Jordan
Ms. Sylvia Byrd
Ms. Mechelle English
Mr. Chad Crumbaker, J.D.

APPROVAL OF MINUTES - June 12, 2023

Dr. Bridget Denzik motioned to approve the minutes. Mr. Charlie Hartz seconded the motion. The Commission unanimously approved the June 12, 2023, minutes.

A. Administrative Services - Mr. Andy Jordan

1. Capital Projects Update

Summary of Issue: The Commission received an update on current capital projects on campus. The College expects installation of the new Dominion Energy meter for the new electronic marquee to be done tomorrow. There were some supply delays for the new 900 building roof. The roofing project should be finished by September 17. The demolition of the 400-500-600 buildings is nearly complete but behind schedule. The contractor owes the College \$7,000 to date in liquidated damages. The contractor will be charged \$200 per day for the delayed work. Removal of a fuel tank is one the demolition delays. The new IT Data Center is under design and will be reviewed in September. The Library renovation includes moving the Testing Center and Student Success Center from the 700 building into the Library. The College plans to rename the space once the moves and renovations are completed. The Library renovation will go out for bid in September. The renovation will take place in October-November. Grinding Lab updates will take place over Christmas Break to not interrupt classes.

Action Taken: None taken.

2. Land Easement for Aiken County Career and Technology Center

Summary of Issue: The College is requesting approval of a land easement for the new Career Center. The Commission reviewed a draft letter from the Commission to the Real Property Services, SC Department of Administration supporting the decision to allow the easement of 6.45 acres within the 2276 Jefferson Davis Highway property to the Aiken County Public School District to build the new Aiken County Career and Technology Center. Mr. Jordan reviewed a layout of the acreage and rendering of the new Center footprint.

Action Taken: Mr. Hartz motioned on behalf of the Building and Finance Committee to approve the letter allowing the easement to the Aiken County Public School District. Mr. King Laurence abstained from voting. The motion passed unanimously.

B. Academic and Student Affairs - No Report

C. Advancement - No Report

D. Human Resources - No Report

E. Office of the President - Dr. Forest Mahan

1. President's Report

Summary of Issue: Dr. Mahan reviewed recent President's Office and campus activities. The first cohort of the MT Development ATC Apprenticeship Graduation was held August 1 at Bridgestone. Some students are continuing with their AAS degree. Mr. Mike Uhle noted the program has been excellent. On August 17, the College will hold the Nuclear Operator Apprenticeship graduation in partnership with SRNS, SRMC, and SRNL. This is the third cohort and largest, with over 100 graduates. Mr. Stuart MacVean resigned from the Commission on July 25, 2023. SRNS named Mr. Dennis Carr as the new CEO. Dr. Mahan will meet with Mr. Carr to discuss Savannah River Site representation on the Commission. Dr. Denzik is relocating and will resign from the Commission effective August 23, 2023. Dr. Mahan thanked Dr. Denzik for her service to the Commission. Dr. Mahan spoke with Mr. Matt Merrifield at Aiken Regional Medical Centers to discuss Dr. Denzik's replacement from the hospital. On July 18, Dr. Mahan and Ms. Keyatta Priester attended First Lady Jill Biden's talk at Augusta Technical College. The White House selected Augusta as a Workforce Hub. The City of Augusta is the local lead on the project and includes the SRSCRO. ATC's apprenticeship expertise and partners will help build an apprenticeship program in Georgia and increase apprenticeships overall in the CSRA. There is no funding for the Workforce Hub project. The SC Technical College System developed its legislative agenda and budget request for FY25. The FY25 request asks for an additional \$20 million over last year. The request includes \$20 million in recurring funds, \$51.1M for LTA, \$95M for SC WINS, and \$30M for Equipment for High-Demand Jobs Skills Training. The Association of Community College Trustees national conference is taking place in early October. Dr. Mahan and Ms. Keyatta Priester are attending and presenting at the conference with Dr. Tim Hardee and Dr. Hope Rivers. Ms. Jennifer Curtis will attend the conference as well.

Action Taken: None taken.

2. 2023 Commission Self-Evaluation Survey Results

Summary of Issue: Dr. Mahan presented current year and historical results of the July annual Commission Self-Evaluation Survey. SACSCOC asks colleges to conduct the survey but does not review the results. The survey assessed Commission involvement or input in the following areas: Commission Organization, Policy Role, Community Relations,

Strategic Planning, Commission-President Relations, ATC Operations, Commission Leadership, Advocating for ATC, and Commission Professional Development. Most responses fell in the "Agree" or "Strongly Agree" category except for Professional Development.

Action Taken: Based on survey comments, the College will make sure Commission members are current on the Strategic Plan and when presenting official reports, the College will note why Commission members are receiving the information (State reporting requirements, SACSCOC requirements, etc.) The College will share more community and legislative advocacy opportunities with the Commission. At tonight's meeting, the College provided shirts and ATC Commissioner name badges that members may wear to stand out at events.

3. FY23 Annual Plan Closeout Highlights and FY24 Annual Plan Review

Summary of Issue: Dr. Mahan reviewed highlights and achievements from 2022-23 and goals for 2023-2024. The College's mission, vision, and values remained unchanged. Dr. Mahan displayed the College's new, more user-friendly format for the Annual Plan and Closeout files used to plan and track department goals.

Action Taken: The Commission will receive an electronic copy of the Annual Plan Highlights and Review via email.

Mr. Joe Lewis wished Mr. Stuart MacVean well in his retirement. Mr. MacVean resigned in July and was not present at the meeting. Mr. Lewis and the Commission also thanked Dr. Denzik for serving on the Commission. Tonight is Dr. Denzik's last meeting. Dr. Denzik enjoyed working with everyone on the Commission.

4. Upcoming Events

- September 11, 2023 - Commission Meeting
- October 16, 2023 - Commission Meeting (**Moved from October 9**)
- November 13, 2023 - Commission Meeting and Holiday Dinner
- December 2023 - No Meeting
- January 4, 2024 - State of the College with Aiken County Legislative Delegation
- January 8, 2024 - Commission Meeting
- February 12, 2024 - Commission Meeting
- February 27, 2024 - State of the College with Aiken County Council

F. Executive Session - Mr. Joe Lewis

Ms. Curtis made the motion, seconded by Dr. Denzik, to enter Executive Session. The motion passed unanimously. The Executive Session began at 6:20 p.m.

Summary of Issue: The purpose of the Executive Session was for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.

Ms. Priester made the motion, seconded by Mr. Hartz, to reconvene the regular session. The motion passed unanimously. The Commission resumed regular session at 6:48 p.m.


G. Open Session - Mr. Joe Lewis

Action Taken: Ms. Priester made the motion, seconded by Mr. Hartz at 6:50 p.m. to approve a recommendation letter to the State Agency Head Salary Review Commission for a 10% increase in pay for Dr. Mahan.

Ms. Curtis made the motion, seconded by Ms. Teresa Haas, to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:51 p.m.



Mr. Joe E. Lewis, Chair



Ms. Keyatta Priester, Secretary

9/11/23

Date Approved

9/12/2023

Date Approved