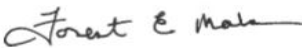



**AIKEN TECHNICAL COLLEGE
PROCEDURE**

Procedure Title:	COMPETITIVE ADMISSIONS PROGRAMS	Policy Number:	4-4-104.2
Institutional Authority:	Chief Student Services Officer		
Associated SBTCE Policy/Procedure:	3-2-101.1; 3-2-102.1		
Governing ATC Policy:	4-4-104		

Approved:		
	President	Chief Student Services Officer

Date Adopted:	04/21/2008
Date Revised:	09/25/2023

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

I. Purpose

Aiken Technical College offers programs, that have limited class enrollment. The College has developed a competitive admissions process with selection criteria for programs that have limited enrollment.

II. Procedures

A. Responsibility

1. The Chief Student Services Officer is responsible for the admissions process and will publish appropriate implementation procedures.
2. The Chief Academic Officer is responsible for developing and publishing curriculum, programs, and course admission criteria used in the admissions process.

- B. To be admitted to a competitive admissions program at Aiken Technical College, applicants must submit a completed application for the specific program (in addition to an application to the College), provide supporting documentation, meet admission criteria for entry into the program and be in “good standing” at the College (academic and behavior).
- C. Supporting documentation for competitive admission programs at ATC may include (but may not be limited to) the following items:
 - 1. Completion of pre-requisites for the program;
 - 2. Submission of College transcripts (all Colleges previously attended);
 - 3. Submission of acceptable grade point average; and
 - 4. Submission of acceptable entry test score (where required).
- D. Standards of academic progress for retention in a competitive admissions program are specified and monitored by the department.
- E. Students seeking readmission into a competitive admissions program must meet program eligibility requirements and submit a request to the department.
- F. The competitive admissions programs and their requirements are listed in the College catalog.

III. International Applicants

In order to meet the healthcare personnel needs of the local community, an admission preference to the allied health competitive admission programs will be given to citizens of the United States of America and immigrants with documentation establishing their permanent resident status.