

**AIKEN COUNTY COMMISSION FOR TECHNICAL
AND COMPREHENSIVE EDUCATION
AIKEN TECHNICAL COLLEGE**

**May 9, 2022
5:15 p.m.**

**President's Conference Room 102
Ashley Little Administration Building**

MEETING MINUTES

CALL TO ORDER

**NOTIFICATION OF COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF
INFORMATION ACT**

ROLL CALL

Present:

Mr. Joe Lewis
Mr. Bill Windley
Mr. Ed Romero
Mr. Alvin Padgett
Ms. Keyatta Priester, via phone
Mr. Mike Uhle
Ms. Teresa Haas
Mr. King Laurence
Mr. Charlie Hartz

Not Present:

Mr. Daniel Lloyd
Mr. Stuart MacVean

Also Present:

Dr. Forest Mahan
Mr. Andy Jordan
Ms. Mechelle English
Ms. Sylvia Byrd
Dr. Tony Robinson, Robinson Management Consulting

APPROVAL OF MINUTES – March 14, 2022 (The Commission did not meet in April.)

Mr. Alvin Padgett made the motion, seconded by Mr. Edward Romero, to approve the March 14, 2022 meeting minutes as presented. The motion passed unanimously.

A. Administrative Services – Mr. Andy Jordan

1. Breezy Hill Water and Sewer Approval Letter

Summary of Issue: In a letter to the South Carolina Department of Administration, Real Property Services, the Commission requests to deed both the sewer and water lines within the property of 2276 Jefferson Davis Highway, Graniteville, SC 29829 to Breezy Hill Water & Sewer. ATC granted the water lines to Breezy Hill in 2000. The current easement will expire in 2040. The transaction will not create any financial burden on ATC and alleviate the College's responsibility to maintain the lines. The deed will also allow Breezy Hill to manage line expansion within the local community. Both lines will continue to service ATC with no change in fees. The transfer of ownership will not impact property utilities, cause any damage, nor interfere with daily activities.

Action Taken: Mr. Bill Windley motioned on behalf of the Building and Finance Committee to approve the letter. The motion passed unanimously.

2. FY23 Budget Assumptions

Summary of Issue: Mr. Jordan reviewed historical and current budget figures and the proposed 2023 budget and budget assumptions. The final FY23 budget will be brought to the Commission in June. The proposed budget for FY23 is \$19,162,949. The budget includes a 3% salary increase for full-time employees and lapsed salary. In addition to the proposed budget, the College currently has about \$3.6M in restricted COVID-19 Higher Education Emergency Relief Funds for indirect costs and lost revenue for this fiscal year and in FY23.

Action Taken: None Taken.

B. Academic and Student Affairs – Ms. Donna Elmore

1. Industrial Maintenance Certificate Approval

Summary of Issue: Ms. Elmore presented the Industrial Maintenance Technology Certificate for Commission approval. The College already has an AAS Degree in IMT. The embedded Certificate will help meet area employers' high demand for IMT workers and encourage Certificate students to continue with the AAS Degree. As an embedded Certificate, the Certificate does not require approval from the Southern Association of Colleges and Schools Commission on Colleges. The College will implement the program this fall.

Action Taken: Ms. Keyatta Priester motioned on behalf of the Curriculum and Student Services Committee to approve the Industrial Maintenance Technology Certificate. The motion passed unanimously.

Mr. Joe Lewis also welcomed Ms. Elmore as the Interim Vice President of Academic and Student Affairs.

C. Human Resources – No Report

D. Advancement – No Report

E. Office of the President – Dr. Forest Mahan

1. 2022-2027 Strategic Plan Status and Goals – Dr. Tony Robinson

Summary of Issue: Dr. Robinson presented the final 2022-2027 Strategic Plan for approval. The College started developing the Plan in the fall, involving input and meetings with faculty, staff, Deans and Directors, students, and community stakeholders. The Commission reviewed the College's vision, mission, and values, which did not change from the last Strategic Plan. Dr. Robinson reviewed the six new Goals contained in the Plan. In response to Mr. Romero's question, Dr. Robinson estimated at least 500 people provided input on the Plan in various formats. Mr. Windley asked what group(s) suggested extracurricular activities and if there was a top activity. Dr. Robinson noted mostly students requested extracurricular activities. Dr. Robinson did not recall the top activities requested. Mr. Mike Uhle asked why benchmarks were not in the Plan and if the College looked at other colleges for comparison. Dr. Robinson explained metrics would come later in carrying out the tactics of the Plan.

Action Taken: Mr. Windley motioned on behalf of the Executive Committee to approve the 2022-2027 Strategic Plan. The motion passed unanimously.

2. College Update

Summary of Issue: Dr. Mahan thanked the Commission for participating in last week's graduation ceremony, the first full ceremony in three years due to COVID-19. Dr. Mahan attended a SACSCOC site visit at SOWELA Technical Community College in Lake Charles, LA, at the end of April. Dr. Mahan also gave a talk to Augusta Technical College leadership.

Regarding the FY23 budget, both the House and Senate approved a 3% pay raise for state employees. Lottery Tuition Assistance received \$51.1M. SCWINS received \$17M. High Demand Equipment received \$7M. readySC received \$2M. ATC received \$1.5M to finish the Welding Lab. The House did not give the SCTCS any Tuition Mitigation funds. The Senate allotted \$7M for Tuition Mitigation. The College does not know what the House 2 version of the budget will contain. If the House budget still greatly differs from the Senate, a continuing resolution is likely. Workforce Scholarships received \$78M from the House and only \$16M from the Senate. Governor McMaster requested the \$62M difference in funds. The House also approved a \$1500 bonus for State

employees. The Senate did not approve a bonus. The House did not include funding for ATC's new Nursing building, but the Senate approved \$11.5M for the building. The House approved \$1.5M for Deferred Maintenance, but the Senate approved \$4.1M for Deferred Maintenance. In response to Ms. Haas's question, Dr. Mahan explained if there was no budget agreement and the legislature passed a continuing resolution, the College would continue operating under the FY22 budget.

Dr. Mahan pointed out the removal of the trees in the center of the Visitor Parking Lot. The trees were crowding each other, and the College was looking at ways to open up views on campus. The lot will be re-landscaped in the fall. The College also plans to remove the invasive Bradford Pear trees on campus next year. The College is also moving forward with 300, 400, 500, and 600 building demolition. That cleared space would be ideal for the new Aiken County Career and Technology Center, should it relocate to ATC.

The College is continuing its search for a new Vice President of Academic and Student Affairs and a new Assistant Vice President of Enrollment Management and Student Affairs.

Mr. Romero announced his resignation from the Commission, effective June 15. Mr. Romero received a promotion to a new position in Texas. Mr. Romero extended his appreciation to the Commission and Executive Staff for his positive experience on the Commission. The Commission wished Mr. Romero well. Mr. Romero does plan to participate in the June 8 Commission meeting. The College has started the process with the Governor's office to fill Mr. Romero's term. Ms. Bridget Denzik at Aiken Regional Medical Centers is the candidate.

Action Taken: None taken.

3. Upcoming Events

- June 13, 2022 – Commission Meeting
- July 2022 – No Meeting
- August 8, 2021 – Commission Meeting
- September 12, 2022 – Commission Meeting
- September 29, 2022 – ATC 50th Anniversary Celebration
- October 10, 2022 – Commission Meeting
- November 14, 2022 – Commission Meeting & Holiday Dinner
- December 2022 – No Meeting

F. Executive Session – There was no Executive Session.

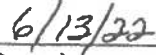
Ms. Teresa Haas made the motion, seconded by Mr. Windley to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:15 p.m.



Mr. Joe E. Lewis, Chair



Ms. Keyatta Priester, Secretary



Date Approved



Date Approved

