



**AIKEN**  
TECHNICAL COLLEGE

**AIKEN COUNTY COMMISSION FOR TECHNICAL  
AND COMPREHENSIVE EDUCATION  
MEETING**

**January 9, 2023 at 5:15 p.m.**

**President's Conference Room 102  
Ashley Little Administration Building  
Aiken Technical College**

**MEETING MINUTES**

**CALL TO ORDER**

**NOTIFICATION OF COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF  
INFORMATION ACT**

**ROLL CALL**

**Present:**

Mr. Joe Lewis  
Mr. Bill Windley  
Ms. Teresa Haas  
Ms. Keyatta Priester  
Mr. King Laurence  
Mr. Charlie Hartz  
Dr. Bridget Denzik  
Mr. Mike Uhle

**Not Present:**

Mr. Daniel Lloyd, Jr.  
Mr. Stuart MacVean  
Mr. Alvin Padgett

**Also Present:**

Dr. Forest Mahan  
Mr. Andy Jordan  
Ms. Sylvia Byrd  
Mr. Chad Crumbaker, J.D.  
Ms. Nikasha Dicks, Director of Marketing & Communications  
Ms. Ashley Jaillette, Association of Community College Trustees

## **APPROVAL OF MINUTES - October 10, 2022**

Ms. Teresa Haas motioned to approve the minutes. Mr. Charlie Hartz seconded the motion. The Commission unanimously approved the October 10, 2022, minutes.

### **A. Association of Community College Trustees Membership Overview - Ms. Ashley Jaillette**

Summary of Issue: Ms. Ashley Jaillette, Executive Director of the South Carolina Association of Technical College Commissioners, highlighted education and advocacy opportunities available through ACCT for Commission members. Ms. Jaillette distributed a list of the FY24 SC Legislative Priorities for the SC Technical College System. Ms. Jaillette noted Ms. Keyatta Priester serves on the ACCT DEI Committee. In early February, Ms. Priester, Dr. Mahan, Ms. Jaillette, and other technical college Commissioners will go to Washington, D.C. for the National Legislative Summit. Ms. Jaillette encouraged the Commissioners to talk to her or Ms. Priester if they were interested in getting involved and talking with other Commissioners throughout the state. The SCATCC also hosts a Day of Learning and New Commissioner's Academy on February 1 in Columbia. The SCATCC will recognize Ms. Teresa Haas and Mr. Stuart MacVean for five years of service on the Commission. There will be a legislative luncheon at the Day of Learning. Ms. Jaillette distributed invitations for Commissioners to share with their legislators to attend. Commissioners do not have to attend the whole day's program.

Action Taken: None taken.

### **B. Administrative Services - Mr. Andy Jordan**

#### **1. Campus Capital Projects Update**

Summary of Issue: The College is amidst several capital projects on campus. The 300 building is being abated. The 400, 500, and 600 buildings are being abated and demolished. The contract was signed January 4. The vendor has 100 days to complete the abatement and demolition. Mr. Jordan will share a timeline of the work at the next meeting. The razed site will be the new Aiken County Career and Technology Center location. The Aiken County Public School District and architects met with ATC last week to review the site. Mr. King Laurence noted that this year would focus on architecture and engineering for the new Center, and breaking ground would possibly take place early next year. Construction would take 18 months. The College is working on the appropriate easement or lease agreements with the State.

The 700 building Amphitheater is undergoing a complete renovation with new seating, AV, lighting, paint, and carpeting. Deferred maintenance funding is covering the renovation. The College will be able to conduct hybrid meetings in the new Amphitheater. The renovation will finish this semester.

Action Taken: None taken.

## 2. The Hub Bookstore Operations

Summary of Issue: The College has run the bookstore in-house. Since COVID-19, the bookstore has not been profitable. The College solicited bids for an outside vendor to run the bookstore. The vendor would provide a book rental program. Students would pay a per credit hour fee. Students would also be able to opt out of the rental program. Students may go to an outside vendor to purchase their books. The rental program should be a better value to the student, and books would be guaranteed to be available on the first day of class. Since the rental fee is not required, the Commission does not have to approve the fee.

Action Taken: None taken.

## C. Academic and Student Affairs - No Report

## D. Advancement - No Report

## E. Human Resources - Ms. Sylvia Byrd

### 1. ATC Policy Updates

Summary of Issue: For the Commission's information, the College regularly reviews policies and procedures to assess any needed updates. The College made minor changes (grammar, titles, pronouns, etc.) to the below-listed policies.

Action Taken: Dr. Bridget Denzik motioned to approve the policies as presented. Mr. Bill Windley seconded the motion. The Commission approved the policies unanimously.

Policy Number	Name	Institutional Authority
1-1-100	Aiken County Commission for Technical & Comprehensive Education	President
1-3-101	Contract Signature Authority	President
1-3-114	Financial Control	President
1-3-116	Institutional Effectiveness	President
2-2-101	Authorization to Use ATC Vehicles	President
4-4-101	Academic Freedom & Responsibility	President
1-3-119	Planning & Budgeting Process	Chief Business Officer
6-4-101	Travel & Subsistence Reimbursement	Chief Business Officer
6-6-101	Budget Development & Management	Chief Business Officer

7-3-101	Utilization of Facilities	Chief Business Officer
4-2-101	Transitional Studies	Chief Academic Officer
4-3-105	Instructional Program Advisory Committee	Chief Academic Officer
4-4-103	Recognition of Academic Excellence	Chief Academic Officer
4-5-108	Early Intervention	Chief Academic Officer
6-5-104	Learning Resource Material Loans & Fines	Chief Academic Officer

## **F. Office of the President - Dr. Forest Mahan**

### **1. College Update**

Summary of Issue: Dr. Mahan thanked the Commissioners who attended the Legislative Dinner on January 5.

The Governor released his FY24 budget, which closely aligns with the SCTCS budget. The SCTCS FY24 budget request included \$51.1M for LTA, \$23.2M in recurring dollars for Tuition Mitigation, \$95.0M for SCWINS/Workforce Scholarships and Grants, \$20.0M for Equipment for high-demand job skills training, and \$2.0M for readySC. Mr. Lewis confirmed with Ms. Haas that Senator Tom Young, Jr. stated last week that there would not be a tuition increase. Mr. Lewis continued that the College has not increased tuition for three years. Raising tuition is becoming an issue unless the State is going to help cover costs in other areas and inflation. Mr. Charlie Hartz noted that the College might have to increase tuition significantly at some point, which is painful compared to small yearly increases. Dr. Mahan explained the College would try to gradually increase tuition based on the Higher Education Price Index (HEPI) to cover inflation. The College does not charge many fees and enrollment projections are challenging. So recurring dollars are linked to tuition mitigation. The College will have to address a tuition increase.

Dr. Mahan is attending Governor McMaster's inauguration on January 11 with other higher education representatives.

The SCTCS President's Council will meet on January 12 to review legislative updates. Dr. Tim Hardee is presenting to the House of Representative Ways and Means Committee next week.

Dr. Mahan is attending the SC Chamber Business Speaks dinner on January 17.

The College is co-hosting the MLK Community Celebration on January 22 with USCA at the Convocation Center.

The College will meet with the ACPSD and USCA on January 18 to look at the Cyber Pipeline concept.

Dr. Mahan will be the Aiken Regional Medical Centers Board of Governors new Chair.

Dr. Mahan rotated off the Greater Aiken Chamber of Commerce Board.

Ms. Haas noted the coverage of the College in today's Aiken Standard. There was an article on the scholarship donations from the North Augusta Vampire Penguin. The store puts its profits into scholarships. There was also an article today covering the Tower Installation two-week training program.

Mr. Hartz noted one of his employees is an ATC student and needed money for tuition. Mr. Hartz and one of his customers helped cover her tuition.

Dr. Mahan also noted the SRNS Apprenticeship program started today on campus. There are over 100 students in the program.

Action Taken: None taken.

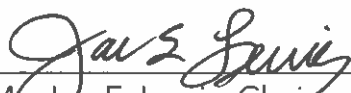
## 2. Upcoming Events


- February 13, 2023 - Commission Meeting
- February 28, 2023 - Aiken County Council Dinner
- March 13, 2023 - Commission Meeting
- April 10, 2023 - Commission Meeting
- May 2, 2023 - ATC Commencement
- May 8, 2023 - Commission Meeting
- June 12, 2023 - Commission Meeting
- July, 2023 - No Meeting

Mr. Joe Lewis and Mr. Charlie Hartz plan to attend the SCATCC Day of Learning. Ms. Priester touted the impressive programs of the ACCT Legislative Congress and Commissioner's Academy. Ms. Keister encouraged the Commissioners to participate.

### **G. Executive Session - There was no Executive Session.**

Ms. Keyatta Priester made the motion, seconded by Mr. Mike Uhle, to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 5:48 p.m.

  
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Mr. Joe E. Lewis, Chair

  
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Ms. Keyatta Priester, Secretary

2/13/2023  
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Date Approved

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