### **Monitoring Course Evaluations (Faculty)**

Role: Faculty

Was this article helpful?

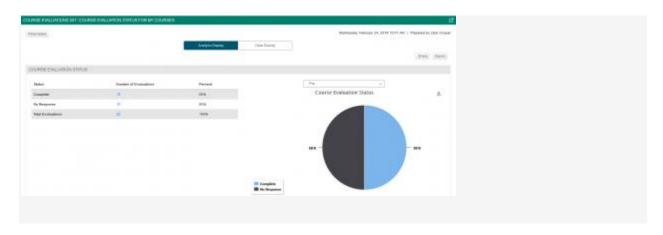
Awesome! Thanks for using the Tk20 HelpDesk!

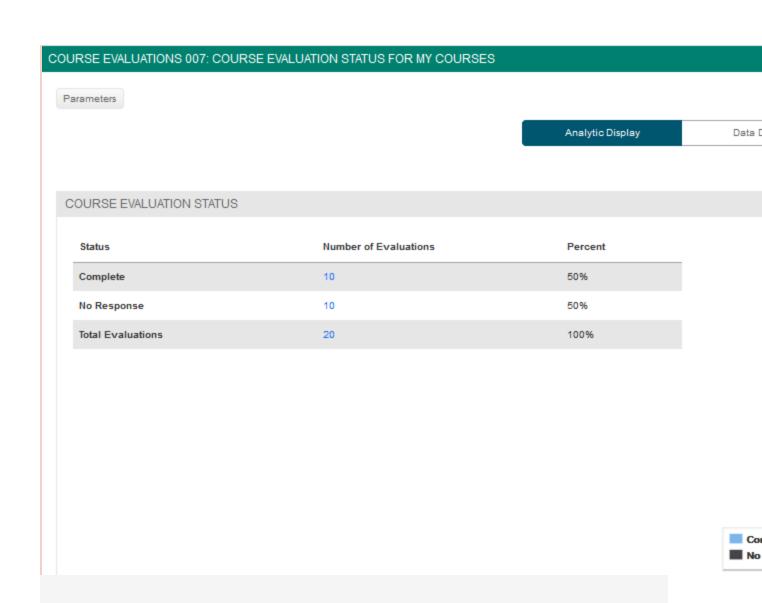
## **Viewing My Course Evaluations**

- 1. Click on Course Evaluations in the side menu.
- 2. Click on Reports located in the side menu below.
- 3. Select one of the reports available for Faculty.

# **Course Evaluations 007: Course Evaluation Status for My Courses**

- 1. Select the Term(s) you wish to include in your report.
- 2. Select the Course Evaluation Title.
- 3. Select the Course(s) you wish to include in your report.
- 4. Click Generate.





#### **Course Evaluation Status for My Courses**

# **Course Evaluations 003: Aggregate Report on Course Evaluation Results for Faculty**

- 1. Select the Term(s) that contains the course evaluation you wish to include in your report.
- 2. Select the Course Evaluation Title.
- 3. Select Course(s) that have completed the course evaluation.
- 4. Click Generate.

#### Note(s):

- This report will only display results for the user generating the report. For example, I will only be able to see course evaluation results for courses I have taught and that have been sent a course evaluation.
- Comparison means may also be available; however, you may need to first make these values visible. Check out <u>Managing</u> <u>Course Evaluation Reports (003 & 005)</u> for more information.
- In the example shown, we have chosen to display criteria together for Likert Scale and Rubric question types.