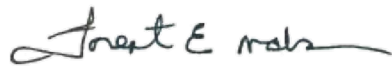


**AIKEN TECHNICAL COLLEGE
POLICY**

Policy Title: DRESS AND APPEARANCE GUIDELINES	Policy Number: 3-1-104
Institutional Authority: Chief Human Resources	
Associated SBTCE Policy:	
Associated ATC Procedure: 3-1-104.1	

Approved:



President



Commission Chairperson

Date

Adopted: 08/10/2009

Date

Revised: 10/11/2021

DISCLAIMER

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE
LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT
CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY**

It is the policy of Aiken Technical College for employees to portray and promote a professional and positive image of the College. Employees are expected to dress appropriately and to present a professional image for the college environment and assigned job functions.