

**AIKEN COUNTY COMMISSION FOR TECHNICAL
AND COMPREHENSIVE EDUCATION
AIKEN TECHNICAL COLLEGE**

**January 10, 2022
5:15 p.m.**

**President's Conference Room 102
Ashley Little Administration Building**

MEETING MINUTES

CALL TO ORDER

**NOTIFICATION OF COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF
INFORMATION ACT**

ROLL CALL

Present:

Mr. Joe Lewis
Mr. Bill Windley
Mr. Ed Romero
Mr. Alvin Padgett
Ms. Teresa Haas (via phone)
Mr. Charlie Hartz (via phone)

Not Present:

Mr. King Laurence
Ms. Keyatta Priester
Mr. Daniel Lloyd
Mr. Stuart MacVean
Mr. Mike Uhle

Also Present:

Dr. Forest Mahan
Dr. Vinson Burdette
Mr. Andy Jordan
Ms. Mechelle English
Ms. Sylvia Byrd

2. Off-Campus Instruction at Midland Valley High School

Summary of Issue: The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) has a Substantive Change Policy for colleges changing anything operationally. In 2016 the College received SACSCOC approval to offer 25-49% of an Early College program on the

Midland Valley High School (MVHS) Campus. The College submitted a prospectus to SACSCOC on September 1, 2021, to request approval to offer 50-100% of an Early College program off-site at MVHS. SACSCOC approved the prospectus in December 2021, allowing the College to offer an entire program of courses at MVHS. The College plans to implement the expanded program(s) in fall 2022.

Dr. Burdette added in August 2021, the College submitted notification to offer 25-49% of program instruction at Aiken, Ridge Spring-Monetta, Silver Bluff, and South Aiken Christian Baptist High Schools. The College continues to build its Dual Enrollment programs.

Action Taken: None taken.

3. Policy Updates

1-3-110 Children on Campus
5-4-104

Summary of Issue: Minor language and spelling revisions were made to Policies 1-3-110 and 5-4-104. There were no changes to the rules or accommodations.

Action Taken: Mr. Windley motioned on behalf of the Executive Committee to accept the changes to Policies 1-3-110 and 5-4-104. The motion passed unanimously.

C. Human Resources – Ms. Sylvia Byrd – No Report

D. Advancement – Ms. Mechelle English – No Report

E. Office of the President – Dr. Forest Mahan

Dr. Mahan introduced Ms. Sylvia Byrd, the former Director of Human Resources promoted to Vice President. As Vice President, Ms. Byrd joins the Executive Staff and will be present at Commission meetings.

1. 2022-2027 Strategic Plan – Dr. Tony Robinson

Summary of Issue: Dr. Robinson reviewed the progress and timeline for completing the Strategic Plan. Dr. Robinson and the College have collected various data and input through employee and student interviews, the Commission retreat, and employee and community surveys. The College will delve into the data at the January 20 Community Session on campus. Postponing the Community

Dr. Mahan and Ms. Keyatta Priester are attending the South Carolina Association of Technical College Commissioners training this month and the Association of Technical College Trustees Legislative Summit in Washington, D.C. next month in Washington, D.C.

Action Taken: None taken.


3. Upcoming Events

- February 14, 2022 – Commission Meeting
- February 22, 2022 – Aiken County Council Dinner at ATC
- March 14, 2022 – Commission Meeting
- April 11, 2022 – Commission Meeting
- May 3, 2022 – Commencement, USCA Convocation Center
- May 9, 2022 – Commission Meeting
- June 13, 2022 – Commission Meeting
- July 2022 – No Meeting

F. Executive Session – There was no Executive Session.

Mr. Padgett made the motion, seconded by Mr. Romero to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:00 p.m.


Joe Lewis, Chair


Date Approved


Keyatta Priester, Secretary


Date Approved