Aiken Technical College
Procedure

Procedure Title: PLANNING AND BUDGETING PROCESS
Procedure Number: 1-3-119.1

Institutional Authority: Chief Business Officer

Associated SBTCE Policy/Procedure:

Governing ATC Policy: 1-3-119

Approved:

President

Chief Business Officer

Date
Adopted: 07/01/2004
Date Revised: 04/22/2019

Disclaimer

Pursuant to Section 41-1-110 of the Code of Laws of SC, as amended, the language used in this document does not create an employment contract between the employee and the agency.

Planning

Strategic planning, annual planning, and assessment are integral components of the College’s institutional effectiveness process. The College will adhere to the strategic and annual plan goals, objectives, and assessment results.

Budgeting

Resource allocation is an integral component of the College’s institutional effectiveness process. The College will adhere to the guidelines and timetables contained in the Aiken Technical College Budget Guide. The Budget Guide is updated on an annual basis.