DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE
LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT
CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

I. Faculty and staff members, who are certified in First Aid and CPR, will provide medical
attention, up to the arrival of E.M.S. personnel or a licensed medical provider.

A. Training

In order to provide minimum first aid to any student, faculty, or staff member the Vice
President of Administrative Services will arrange for at least one security officer on each
shift that is trained in first aid procedures.

The College shall require that ALL security personnel assigned to ATC be certified in
Basic First Aid, CPR, and AED within 90 days of assignment to ATC and that the
contractor will provide proof of certification to the Director of Safety and Security.

B. If a student or employee is in need of first aid on campus the following procedure will be
followed:

1. Whenever first aid is needed contact ext. 1111.
2. If only minor first aid treatment is needed (small cuts, ankle sprains, etc...) the security officer will give direction as to whether or not further action is necessary. This action may include securing a first aid kit and administering minor assistance.

3. If an injury occurs, the security officer will take reasonable action and complete an injury report.

4. All students are covered by the College insurance for injuries sustained on campus. The College does not cover students for illness.

II. Additional information for treating and reporting accidents and injuries can be found in ATC procedure 2-3-104.8, Safety Program - Accident/Injury Reporting and Investigation.

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