I. Emergency Call System

A. This system is for the purpose of reporting EMERGENCIES ONLY.

B. The following is a partial list of emergencies. This list may not be all inclusive and serves only to provide examples of situations that should be reported using the Emergency Call System.

Person Injured
Rape
Robbery
Mugging
Vehicle Accident
Drugs
Breaking and Entering (Office, Building, or Vehicle)

C. If you feel it is an Emergency, please notify Security in the following manner:

1. Using any ATC campus telephone, dial extension 1111;

2. Using any emergency call telephone, follow instructions on the call box;

3. The Dispatcher or Security Officer(s) will answer your call;

4. Please provide the following information to the Dispatcher or Security Officer:
a. Your name
b. Your campus location (office, e.g. room 213, or Parking Lot 3)
c. Your type of emergency
d. If an ambulance is needed or not

5. Stand by for further instructions.

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