AIKEN TECHNICAL COLLEGE
POLICY

Policy Title: DEFINITION OF FULL-TIME STUDENT
Policy Number: 4-4-102

Institutional Authority: Chief Student Services Officer
Associated SBTCE Policy: 7-2-101
Associated ATC Procedure:

Approved: [Signatures]
President Commission Chairperson

Date
Adopted: 07/01/2004
Date Revised: 08/12/2019

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Aiken Technical College (ATC) to participate in a number of Federal and State governmental programs that provide financial assistance to students. Each Federal and State program has its own definition of a full-time student used to determine eligibility to receive, or to continue to receive assistance from the program. In addition, the institution has its own definition of a full-time student.

The following are definitions of full-time students according to institutional policy and Federal and State programs:

A. Institutional – ATC defines a full-time student as one enrolled in a minimum of twelve (12) credit hours of courses (including transitional) identified as Associate degree, Diploma, or Certificate.

B. Veterans Administration – For VA benefit purposes, a student will be considered full-time if the following criteria are met:
1. That the student is enrolled in a degree, diploma, or certificate program and is enrolled in at least twelve (12) credits (each course must have State Approving Agency approval and it must be included in the curriculum in which the veteran is enrolled or it must be an authorized substitute for such a course).

2. Veterans in approved programs taking nine (9) credits in the summer term will receive full-time benefits only for the weeks the summer term is in session.

C. Vocational Rehabilitation – Students attending ATC under sponsorship of the South Carolina Department of Vocational Rehabilitation will be considered full-time whenever they meet institutional requirements for full-time equivalence for the program in which they are enrolled.