AIKEN TECHNICAL COLLEGE
PROCEDURE

<table>
<thead>
<tr>
<th>Procedure Title:</th>
<th>COMPETITIVE ADMISSIONS PROGRAMS</th>
<th>Procedure Number: 4-4-104.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Authority:</td>
<td>Chief Student Services Officer</td>
<td></td>
</tr>
<tr>
<td>Associated SBTCE Policy/Procedure:</td>
<td>3-2-101.1; 3-2-102.1</td>
<td></td>
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<tr>
<td>Governing ATC Policy:</td>
<td>4-4-104</td>
<td></td>
</tr>
</tbody>
</table>

Approved: ____________________  ____________________
President                      Chief Student Services Officer

Date
Adopted: 04/21/2008
Date
Revised: 04/08/2019

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

I. Purpose

Aiken Technical College offers programs which have limited class enrollment. The College has developed a competitive admissions process with selection criteria for programs which have limited enrollment.

II. Procedures

A. Responsibility

1. The Chief Student Services Officer is responsible for the admission process and will publish appropriate implementation procedures.

2. The Chief Academic Officer is responsible for developing and publishing curriculum programs and course admission criteria used in the admissions process.
B. To be admitted to a competitive admissions program at Aiken Technical College, applicants must submit a completed application for the specific program (in addition to an application to the College), provide supporting documentation, meet admission criteria for entry into the program and be in "good standing" at the College (academic and behavior).

C. Supporting documentation for competitive admission programs at ATC may include (but may not be limited to) the following items:

1. Submission of College transcripts (all Colleges previously attended);
2. Completion of pre-requisites for the program;
3. Submission of acceptable grade point average; and
4. Submission of acceptable entry test score (where required).

D. Standards of academic progress for retention in a competitive admissions program are specified and monitored by the department.

E. Students seeking readmission into a competitive admissions program must meet program eligibility requirements and submit a request to the department.

III. International Applicants

In order to meet the healthcare personnel needs of the local community, an admission preference to the allied health competitive admission programs will be given to citizens of the United States of America and immigrants with documentation establishing their permanent resident status.