# AIKEN TECHNICAL COLLEGE
## PROCEDURE

<table>
<thead>
<tr>
<th>Procedure Title:</th>
<th>CAREER DEVELOPMENT STUDENTS</th>
<th>Procedure Number:</th>
<th>4-4-106.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Authority:</td>
<td>Chief Student Services Officer</td>
<td></td>
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<tr>
<td>Associated SBTCE Policy/Procedure:</td>
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<tr>
<td>Governing ATC Policy:</td>
<td>4-4-106</td>
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</table>

**Approved:**

- President
  - [Signature]
- Chief Student Services Officer
  - [Signature]

**Date Adopted:** 07/01/2004
**Date Revised:** 06/04/2018

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### DISCLAIMER

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

Career development students are not limited to a cumulative number of courses in which they may enroll. However, should a career development student decide to formally pursue a degree, diploma, or certificate in a specific program, then the student must meet the admissions requirements for that particular program of study.

Career development students must, in the opinion of their advisor, be able to benefit from instruction in a course in order to be permitted to enroll. Career development students are not exempt from possessing knowledge or skills specified as prerequisite for entry into a course. Career development students are also required to comply with the applicable standards of progress as set forth by Aiken Technical College policy 4-5-101.