Aiken Technical College
Procedure

Policy  
Title: CUMULATIVE GPA CALCULATION  

Procedure Number: 4-5-104.1

Institutional Authority: Vice President of Education and Training

Associated SBTCE Policy/Procedure:

Associated ATC Policy: 4-5-104

Approved:

President

Vice President of Education and Training

Date Adopted: 05/02/2011

Date Revised:

Disclaimer

Pursuant to Section 41-1-110 of the Code of Laws of SC, as amended, the language used in this document does not create an employment contract between the employee and the agency.

The purpose for this procedure is to ensure accuracy and consistency when calculating an Aiken Technical College student’s cumulative GPA. A GPA is determined by dividing the sum of the grade points earned for each course by the total number of credit hours attempted.

To determine cumulative GPA, numerical values are assigned to final grades as follows:

Numeric Values:
A=4  
B=3  
C=2  
D=1  
F=0  
WF=0

The following grades are not included in the cumulative GPA:
W  
I  
E  
U  
TR  
AU

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When a course is taken more than once, only the last grade earned for the course is calculated in the program and cumulative GPA.

Grades awarded for developmental courses will not be calculated in the cumulative GPA calculation.

Transfer Courses (TR) will not be calculated in the cumulative GPA calculation.

No plus or minus (+/-) will be factored into the numeric values. Therefore, an A+ or an A- will be counted as an A and given 4 quality points.

To determine cumulative GPA at ATC, use the following steps:
1. Write down the courses taken and the grade achieved in each course.
2. Multiply the number of credit hours by the points (listed above) for each grade earned to determine the quality points for each class.
3. Total the quality points.
4. Total the credit hours.
5. Divide the quality points by the number of credit hours.

Example:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 201</td>
<td>3</td>
<td>C(2)</td>
<td>6</td>
</tr>
<tr>
<td>ENG 101</td>
<td>3</td>
<td>B(3)</td>
<td>9</td>
</tr>
<tr>
<td>BIO 101</td>
<td>4</td>
<td>A(4)</td>
<td>16</td>
</tr>
<tr>
<td>HIS 202</td>
<td>3</td>
<td>D(1)</td>
<td>3</td>
</tr>
<tr>
<td>ECO 210</td>
<td>2</td>
<td>F(0)</td>
<td>0</td>
</tr>
</tbody>
</table>

Total 16 34

In this example, the GPA for this student is 2.12 (34 divided by 16)