AIKEN TECHNICAL COLLEGE
POLICY

Policy Title: DEFINITION OF FULL-TIME STUDENT	Policy Number: 4-4-102
Institutional Authority: Chief Student Services Officer	
Associated SBTCE Policy: 7-2-101	
Associated ATC Procedure:	

Approved: _____ _____

President Commission Chairperson

Date Adopted: 07/01/2004
Date Revised: 08/10/2026

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Aiken Technical College (ATC) to participate in a number of Federal and State governmental programs that provide financial assistance to students. Each Federal and State program has its own definition of a full-time student used to determine eligibility to receive or to continue to receive assistance from the program. In addition, the institution has its own definition of a full-time student.

The following are definitions of full-time students according to institutional policy and Federal and State programs:

A. Institutional – ATC defines a full-time student as one enrolled in a minimum of twelve (12) credit hours of courses identified as an Associate degree, Diploma, or Certificate.

B. Veterans Administration (VA)– For VA benefit purposes, a student will be considered full-time if the following criteria are met:

1. That the student is enrolled in a degree, diploma, or certificate program and is enrolled in at least twelve (12) credits (each course must have State Approving Agency approval, and it must be included in the curriculum in which the veteran is enrolled or it must be an authorized substitute for such a course).

2. For the summer term, full-time status for Veterans is determined by the VA.

C. Vocational Rehabilitation – Students attending ATC under the sponsorship of the South Carolina Department of Vocational Rehabilitation will be considered full-time whenever they meet institutional requirements for full-time equivalence for the program in which they are enrolled.